

Important Information

U.S. Citizenship and Identity Requirements

Beginning September 1, 2006, a new federal law requires most people who are applying for medical benefits to show proof of U.S. citizenship **and** proof of identity.

This requirement does not apply to people who are:

- Not U.S. citizens (current requirements still apply)
- Receiving Medicare or Supplemental Security Income (SSI)
- Not applying for medical benefits (i.e., a family asking for benefits for the children would only need to provide the children's proof of citizenship and identity)

How can you prove your U.S. citizenship and identity?

The documents listed on the next page can be used to prove U.S. citizenship and identity.

We must look at your original documents or copies certified by the issuing agency. We cannot accept photocopies. This means that you must:

- Take your documents to any DHS field office (call 1-800-699-9075 for locations), **or**
- Mail them with your application. If you mail your documents, we will mail them back to you.

You are only required to prove your U.S. citizenship and identity for the Department of Human Services (DHS) benefits, one time.

Born in Oregon?

If you were born in Oregon after 1920, we may be able to look up your birth certificate electronically. Remember, a birth certificate only proves U.S. citizenship. You will still be required to give us proof of identity.

Don't have the necessary documents?

If you do not have the documents you need, call your local DHS field office or 1-800-699-9075:

- For information about where to get the documents
- For other ways to prove your citizenship and identity
- To explain why you can't get the documents

Pages 3 and 4 list information about how to order birth certificates from other states and how to get photo ID.

Make sure you return your application as soon as possible, even if you don't have all of the documents you need.

Proof of U.S. citizenship and identity

The following documents prove both U.S. citizenship **and** identity. If you have one of these documents, we do not need anything else from you.

- U.S. Passport
- Certificate of U.S. Citizenship
- Certificate of Naturalization

Proof of U.S. citizenship*

The following documents only prove your U.S. citizenship. You must also provide one of the documents listed under “Proof of identity.”

- U.S. birth certificate
- Northern Mariana ID Card
- Certification of birth issued by the Department of State
- One of the following documents that was created at least 5 years before applying for medical benefits for the first time:
 - ◆ Seneca Indian tribal census record
 - ◆ Bureau of Indian Affairs tribal census records of the Navajo Indians
 - ◆ U.S. State Vital Statistics official notification of birth registration
 - ◆ An amended U.S. public birth record that is amended more than 5 years after the person’s birth, or
 - ◆ A statement signed by the physician or midwife who was in attendance at the time of birth
- Report of Birth Abroad of a U.S. Citizen
- Certification of Birth Abroad
- U.S. Citizen ID card
- American Indian Card issued by the Department of Homeland Security with the classification code “KIC”
- Final adoption decree
- Evidence of civil service employment by the U.S. government before June 1976
- Official military record of service showing a U.S. place of birth

Proof of identity*

The following documents only prove identity. You must also provide one of the documents listed under “Proof of U.S. citizenship.”

- Current state driver’s license
- U.S. military card or draft record
- ID card issued by the Federal, State, or local government with the same information included on driver’s licenses
- A school ID card with the person’s picture
- Certificate of Indian Blood, or other U.S. American Indian/Alaska Native tribal document
- U.S. Coast Guard Merchant Mariner card
- Military dependent’s ID card
- Children under 16: School records, including nursery or daycare records, or an affidavit signed by the parent or guardian

* This is not a complete list of documents that can be used. For more information, call your local DHS field office or 1-800-699-9075.

How to order U.S. birth certificates

You can order your birth certificate by contacting the state you were born in (phone numbers and birth certificate costs are listed below). The Centers for Disease Control and Prevention's Web site lists information about how to order birth certificates from each state at:

www.cdc.gov/nchs/howto/w2w/w2welcom.htm

| State | Phone # | Cost |
|-------------------|----------------------------|--------------------|
| Alabama | 334-206-5418 | \$12 |
| Alaska | 907-465-3391 | \$20 |
| Arizona | 602-364-1300 | \$10-\$15 |
| Arkansas | 501-661-2174 | \$12 |
| California | 916-445-2684 8am - noon | \$14 |
| Colorado | 303-692-2200 | \$15 |
| Connecticut | 860-509-7897 | \$15 |
| Delaware | 302-744-4549 | \$10 |
| Dist. of Columbia | 202-442-9009 | \$18-\$23 |
| Florida | 904-359-6900 | \$9-\$14 |
| Georgia | 404-679-4701 | \$10 |
| Hawaii | 808-586-4533 | \$10 |
| Idaho | 208-334-5988 | \$13 |
| Illinois | 217-782-6553 | \$10-\$15 |
| Indiana | 317-233-2700 | \$10 |
| Iowa | 515-281-4944 | \$15 |
| Kansas | 785-296-1400 | \$12 |
| Kentucky | 502-564-4212 | \$10 |
| Louisiana | 504-568-5152 | \$9.50- \$15.50 |
| Maine | 207-287-3181 | \$15 |
| Maryland | 410-764-3038 | \$12 |
| Massachusetts | 617-740-2600 | \$18-\$28 |
| Michigan | 517-335-8656 | \$26 |
| Minnesota | 651-201-5970 | \$16 |
| Mississippi | 601-576-7450 | \$7-\$12 |
| Missouri | 573-751-6387 | \$15 |
| Montana | 406-444-2685 | \$12 |

| State | Phone # | Cost |
|----------------|--------------|------------|
| Nebraska | 402-471-2871 | \$8 |
| Nevada | 775-684-4280 | \$13 |
| New Hampshire | 603-271-4654 | \$12 |
| New Jersey | 609-292-4087 | \$25 |
| New Mexico | 505-827-2338 | \$10 |
| New York City | 212-788-4520 | \$15 |
| New York State | 518-474-3075 | \$30 |
| North Carolina | 919-733-3526 | \$15 |
| North Dakota | 701-328-2360 | \$7 |
| Ohio | 614-466-2531 | \$16.50 |
| Oklahoma | 405-271-4040 | \$10 |
| Oregon | 971-673-1190 | \$20 |
| Pennsylvania | 724-656-3100 | \$10 |
| Rhode Island | 401-222-2811 | \$15 |
| South Carolina | 803-898-3630 | \$12 |
| South Dakota | 605-773-4961 | \$10 |
| Tennessee | 615-741-1763 | \$7/L \$12 |
| Texas | 512-458-7111 | \$22 |
| Utah | 801-538-6105 | \$15 |
| Vermont | 802-863-7275 | \$9.50 |
| Virginia | 804-662-6200 | \$12 |
| Washington | 360-236-4300 | \$17 |
| West Virginia | 304-558-2931 | \$5 |
| Wisconsin | 608-266-1371 | \$12 |
| Wyoming | 307-777-7591 | \$12 |

How to get photo identification (ID)

The Oregon Department of Motor Vehicles (DMV) issues photo IDs to people of any age. There is a cost and you will be required to show proof of age, identity and address. For more information:

- Go to their Web site <www.oregon.gov/ODOT/DMV/driverid/>, or
- Call one of the following general information numbers:
 - ◆ Salem (503) 945-5000
 - ◆ Portland Metro Area (503) 299-9999
 - ◆ Bend (541) 388-6322
 - ◆ Medford (541) 776-6025
 - ◆ Roseburg (541) 440-3395
 - ◆ Eugene (541) 686-7855
 - ◆ TTY (503) 945-5001