

Adding a New Practitioner to a Delegated Organizational Provider



Adding a New Practitioner Within CIM

Currently contracted delegated organizational providers may use this form to request that a new practitioner be affiliated with their organization in CIM. All practitioners must be entered into the CIM system for claims and authorizations to be processed correctly.

Prior to sending the practitioner information to PH Tech, **delegated organizational providers** are responsible for credentialing their practitioners** in order to meet the Medicaid regulations outlined in the Health Share Behavioral Health Provider Manual.

**A delegated organization is defined as an organization that holds a contract with CareOregon that includes a delegation credentialing exhibit.

Please type or print clearly

| |
|--|
| Date form completed: _____ |
| Person completing form: _____ |
| Organization name: _____ |
| Organization tax ID: _____ Organization NPI: _____ |
| Practitioner first name: _____ Practitioner last name: _____ |
| Practitioner license type/ credential(s): _____ |
| Practitioner NPI: _____ Practitioner Medicaid ID: _____ |
| Practitioner taxonomy code: _____ |
| Practitioner credentialed date (MM/DD/YYYY) with organization: _____ |
| Primary practitioner office location: _____ |
| Secondary practitioner office location: _____ |

This information should be provided for each practitioner who will submit claims under the Delegated Organizational Provider.

All practitioner data should be sent via email to provider.contracts@phtech.zendesk.com

To inquire about the status of your provider, please contact PH Tech Provider Services at 503-584-2169.

Last Revised: September 2019